



## Colchester Sewer and Water Commission

### Minutes of the 9 March 2011 Regular Monthly Meeting

Municipal Office Complex  
Colchester, Connecticut

**Members Present:** R. LeMay, D. Ferrigno, Steve Coyle, K. Fagnoli, R. Jones, R. Silberman

**Members Absent:** S. Boyden, T. Tripodi

**Others Present:** S. Tassone (Town Engineer and acting interim Public Works Director); M. Decker (Public Works consultant), B. Lemay, R. Song, S. Fedus; arriving after agenda item 9 - R. Tarlov (BOF Liaison) and G. Schuster (First Selectman)

1. **Call to Order-** Chairman LeMay called the meeting to order at 7:03 p.m.
2. **Additions to the Agenda** – none
3. **Approval of the Sewer and Water Commission 9 February 2011 Budget Public Hearing and the 9 February 2011 Regular Monthly Meeting Minutes**  
– *Motion to approve the minutes of the 9 February 2011 Budget Public Hearing as presented, by R. Jones, second by S. Coyle; Motion approved 4-0.*  
*Motion to approve the minutes of the 9 February 2011 Regular Monthly Meeting with typographic change, by D. Ferrigno, second by S. Coyle; Motion approved 4-0 (R, Silberman arrived after the vote)*
4. **Citizen's Comments** - Mr. Song (prior owner of the laundry) made an appeal on behalf of the current owner of Nu-Life laundry to reduce or waive his current bill based on illness and inability to pay. He indicated there is a buyer for the business who is willing to take over provided he doesn't have the prior charges. Mr. S. Fedus (property owner where the laundry leases space) provided additional testimony about rental expenses that are also delinquent. Mr. William LeMay, owner of two other laundry businesses in town, cautioned the Commission about waiving any part of the Nu-Life bill and requested the Commission not honor Mr.

Song's request. Chairman LeMay indicated the Commission will take the request under advisement and review it with the Finance Subcommittee and will then render a decision.

## **5 Subcommittee Reports**

### **A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**

Transfers – M. Decker presented and explained three transfers:

\$271 from Water Operating Cont. 4003210-50900 to Water Op - Dues/Subs. 4003210-43258;

\$125 from Water Operating Cont. 4003210-50900 to Water Op - Office Eq. 4003210-48416;

\$125 from Sewer Operating Cont. 2403207-50900 to Sewer Op - Office Eq. 2403207-48416;

*Motion to approve the transfers as presented, by D. Ferrigno, second by R.*

*Silberman; Motion approved 5-0.* Copies of the transfer requests are attached and made part of these minutes

Monthly Financials – monthly reports were distributed and reviewed. An aged receivable report and a billing/revenue spreadsheet were also distributed with the format presented for consideration by the Commission as requested at the February meeting.

Quarterly billing – meter reading has begun for the 1 April billing

Disputes – Three disputes were submitted, they will be reviewed and responded to in-office.

**B. 2011/2012 Operating Budget** – The Board of Selectmen approved the SWC 2011/2012 FY budget at their meeting on 17 February – the post approval rate notice was published in the Colchester Bulletin and filed at the Town Clerk's office as required

## **6. Water Activities**

**A. Water Activities Report** – M. Decker reported activities since the February meeting included: limited number of meter replacements – down to 50 remaining; butterfly valve issue at the treatment plant appears to be resolved – the company has stood faithfully behind their products and have done several repairs without any expense to the Town; the pilot work design for Well 4 has been initiated – no actual work will occur until 2011 but the planning has started; research performed on mixers to be installed in the water storage tanks – no DPH requirement to do this yet but it does have water quality benefits; Monthly Water Quality Sampling performed; O&M Facility-new shop bench construction completed; continued employee training; trees adjacent to fence overhanging Elmwood water tanks were removed; annual Cross Connection Report submitted

**B. Water Projects Status** – no construction activity

## **7. Sewer Activities**

**A. Joint Facilities Report** – Chairman LeMay reported CDM made a presentation of the DAF system that will be replaced; there was continued discussion on the Amston Lake-Lebanon sewer project; the sludge disposal agreement was signed; discussion on a solar project being initiated in East Hampton, possibly on Joint Facilities land; and executive session to discuss a personnel issue

- B. Sewer Activities Report** – no problems identified although there was high flows associated with the recent heavy rain
  - C. Sewer Projects Status** – no construction activity although \$700,000 for the Lyman Viaduct repairs were included on the Bond Commission’s agenda
  
- 8. Old Business**
  - A. STEAP Grant** – design phase approved by the BOS; work on financial plan progressing; Tractor Supply project is before the Conservation Commission; the DOT Maintenance facility for the NW corner of Rt. 85 and Lake Hayward Road is included in Governor Malloy’s budget
  - B. Stream Flow Regulations** – two bills of interest have been raised – SB-1020 and HB-6505. SB-1020 responds to several issues the water companies have been fighting for and was approved by the Commerce Committee by a vote of 15-2; HB-6505 solely adds ground water to the sphere of control in the regulation – this is still opposed by water companies.
  - C. Director replacement** – Chairman LeMay reported the first candidate offered the position declined as he accepted another position near Hartford. S. Tassone indicated follow-up interviews with the remaining two finalists will be conducted 15 March
  
- 9. New Business/Additions to the Agenda** - none
  
- 10. Citizens Comments**
  
- 11. Executive Session - Discussion of legal strategy on benefit assessment account** - *Motion to enter into executive session and invite M. Decker and R. Tarlov; by D. Ferrigno, second by S. Coyle; motion approved 5-0.* The Commission entered executive session at 8:32 and exited at 9:00 p.m.
  
- 12. Adjourn** - *Motion to adjourn, by S. Coyle, second by R. Silberman; Motion approved 5-0.* Chairman LeMay adjourned the meeting at 9:02 p.m.

Respectfully submitted,  
M. Decker

Colchester Sewer and Water Commission  
Minutes of the 9 March 2011 Special Meeting

Sewer and Water Commission  
2010/2011 Transfer or Appropriation Request Form

Date: 9 March 2011

The following is a request for:

A transfer X Dollar Amount \$271.00  
An Appropriation \_\_\_\_\_

from Account No. 4003210-50900 Water Operating – Contingency

to Account No. 4003210-43258 Water Operating – Dues/Subscriptions

Explanation: water treatment waste water discharge permit – this expense had not been anticipated because the permit had expired and DEP had not reauthorized it as they were supposedly working on a revised version. Ultimately they reissued the permit as originally issued and we had to pay the annual fee

Action by Commission: Approved X  
Denied \_\_\_\_\_  
Tabled \_\_\_\_\_

Date: 9 March 2011

Colchester Sewer and Water Commission  
Minutes of the 9 March 2011 Special Meeting

Sewer and Water Commission  
2010/2011 Transfer or Appropriation Request Form

Date: 9 March 2011

The following is a request for:

A transfer X Dollar Amount \$125.00  
An Appropriation \_\_\_\_\_

from Account No. 4003210-50900 Water Operating – Contingency

to Account No. 4003210-48416 Water Operating – Office Equipment

Explanation: \$1,500 was budgeted between water and sewer accounts for purchase of a new laptop computer – the actual cost, properly outfitted, is \$1749 so the \$250 difference is split between the two accounts

Action by Commission:      Approved X  
   Denied \_\_\_\_\_  
   Tabled \_\_\_\_\_

Date: 9 March 2011

Sewer and Water Commission  
2010/2011 Transfer or Appropriation Request Form

Date: 9 March 2011

The following is a request for:

A transfer X Dollar Amount \$125.00  
An Appropriation \_\_\_\_\_

from Account No. 2403207-50900 Sewer Operating – Contingency

to Account No. 2403207-48416 Sewer Operating – Office Equipment

Explanation: \$1,500 was budgeted between water and sewer accounts for purchase of a new laptop computer – the actual cost, properly outfitted, is \$1749 so the \$250 difference is split between the two accounts

Action by Commission:      Approved X  
   Denied \_\_\_\_\_  
   Tabled \_\_\_\_\_

Date: 9 March 2011